

Student Name
123 Forbes Avenue
Pittsburgh, PA 15260
(412) 123-4567
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May 15, 2014

Pharmaceuticals Corporation
123 Main Street
City, State, Zip

Dear Hiring Manager:

I learned about your need for a Senior Biostatistician (Job ID: 12345BR) from your website and am very interested in this position. I possess the qualifications you are seeking and believe that I am an excellent candidate for this position.

As you can observe from my resume, I have a solid educational background combined with over three and a half years work experience in biostatistics. I am currently a PhD candidate in the Department of Biostatistics at the University of Pittsburgh Graduate School of Public Health. Prior to starting my PhD program, I received my Master of Science in Statistics from Ohio State University.

In my current position as a Graduate Student Researcher, I have had extensive experience in analyzing datasets from clinical trials. As a Biostatistician under the supervision of a Senior Biostatistician, my main responsibilities are to collaborate with researchers from different fields, to communicate study results through presentations, and to perform statistical procedures such as linear/nonlinear mixed effects models, multivariate analysis, categorical data analysis, repeated measures analysis, and non-parametric analysis. I am proficient in statistical software packages including SAS, R, and STATA. Additionally, my co-authorship on published manuscripts, abstracts, and grant applications demonstrates my strong written communication skills.

I believe that I could make a significant and valuable contribution to your company. I would appreciate the opportunity to discuss this position with you in person and to provide further information on my candidacy at your earliest convenience. You can reach me at 412-123-4567 or studentname@pitt.edu.

Thank you for your time and consideration.

Sincerely,

Student Name