

Santana Student
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March 15, 2014

Dr. Joe Jones
Director, Program Development
JHPIEGO
1513 Thames Street, Suite #200
Baltimore, Maryland 21202

Dear Dr. Jones:

While researching the Maryland public health marketplace, I learned of your facility and would like to be considered for the position of Program Development Officer for the Caribbean and Latin American Unit. My resume is enclosed.

In April of 2014, I will complete my Master of Public Health degree at the Graduate School of Public Health, University of Pittsburgh. The program is academically rigorous and has trained me to draw on knowledge and skills from a variety of disciplines to help define, critically assess and resolve a broad spectrum of public health problems and issues that I might face during my professional career.

During my time at the Graduate School of Public Health, I completed an independent study based on my work as a Technical Adviser for Latin American countries at the Center for Development and Population Activities; and as a volunteer at the Allegheny County Health Department, I interviewed sexually transmitted disease patients for contact information, drew blood samples, and referred cluster suspects and associates for examination.

I am confident my skills and experience would prove beneficial to your organization and would welcome an opportunity to discuss my qualifications with you in person. I can be reached after 5:00 pm at (412) 123-4567, or you may leave a message on my answering machine and I will return the call promptly. You can also email me at santanastudent@pitt.edu.

Thank you for your attention and consideration. I look forward to your reply.

Sincerely,

Santana Student

Enclosure